

2024-2025 School Improvement Plan



#EveryChildEveryChanceEveryDay



Hertford Grammar School

SECTION 1: SCHOOL IMPROVEMENT PLAN

Perquimans County Schools Strategic Goal:

- ✚ Strategic Priority 2: Provide services that will support the social, emotional, and physical needs of our students in a safe, secure, orderly, and innovative learning environment.

NCSTAR:

- ✚ A4.06: ALL teachers are attentive to students' emotional states, guide students in managing their emotions, and arrange for supports and interventions when necessary.

Measurable Objective:

Staff Lead – Ashley Miller

HGS will implement the Capturing Kids Hearts Program with fidelity to strengthen our robust SEL program and end the school year with fewer than 200 office referrals.

- 3rd – 100 or less – N/A
- 4th – 60 or less - (73 in 23-24)
- 5th – 40 or less - (51 in 23-24)



Strategies to Achieve Objectives:

- Two Day Capturing Kids Hearts Professional Development
- Classroom Social Contracts
- SEL Data Collection (SAEBRS)
- Daily Mental Health Check-in
- Implementation of Calm Corners
- Tier I – PBIS Matrix & Weekly Character Education Connect
- Tier II - Check-in/Check-out support and weekly individual & small group counseling
- Tier III - EC Behavior Support and Integrated Family Services

Resources:

- CKH Book & Resources
- iLead Curriculum
- SAEBRS Screener
- Effective School Counseling program
- Calm Corner Supplies and lesson plans for teachers.
- Updated PBIS Matrix
- Updated Student Code of Conduct (BOE 4300)

Timeline:

May 2025

Evidence/Artifacts of Completion:

Perquimans County Schools Strategic Goal:

⚡ Strategic Priority 3: Provide students equitable access to a challenging curriculum and engaging instruction.

NCSTAR:

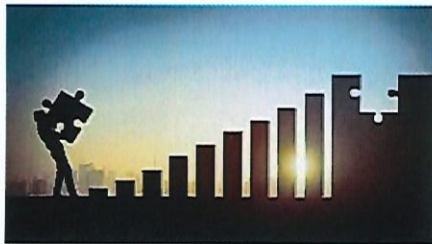
⚡ A2.04: Instructional Teams develop standards-aligned units of instruction for each subject and grade level.

Measurable Objective:

Staff Lead – Naomi Mallory

HGS will maintain a proficiency level above the state average in 4th and 5th grade content and implement new strategies and support to raise 3rd grade math and reading proficiency above the state average during the 2024 – 2025 school year.

Subject	23-24	EVAAS	vs. NC
3 rd Math	59%	N/A	- 2.3
3 rd ELA	39%	Met	- 9.2
4 th Math	61%	Met	+ 4.3
4 th ELA	60%	Exceed	+ 7.4
5 th Math	75%	Met	+ 16.8
5 th ELA	63%	Met	+ 12.5
5 th Sci	91%	Exceed	+ 24.6



Strategies to Achieve Objectives:

Maintain:

- Collaborative Planning for 4th and 5th grade teachers
- Consistently implement the core tenants of the MTSS model (i.e. Instructional Framework, Core Problem Solving, WIN Intervention and Remediation).
- Consistent and frequent classroom walk-throughs
- Continue using LetterLand to close phonics gaps in 3rd grade

Update and Improve:

- Update and revise Units of Study
- Maximize the District ELS and NCSIP coordinator for PD support
- Establish a regular common planning time for 3rd grade Math and 3rd Grade Reading
- Increase instructional blocks for 3rd grade classes.
- Utilize more RTA passages and Schoolnet to ensure students are challenged at a higher level
- Focus the Salvation Army Reading program to serve 3rd graders

Resources:

- Identified Core Resource
- Individual Instructional Framework
- Content team core problem-solving document.
- Walk-through Tool & Schedule

- Close Reading and Vocabulary PD
- Foundations of Math and Letterland Trainings
- Fidelity Checks for Progress Monitoring
- Consensus day for content planning
- Updated Master schedule & Literacy Block Design (3rd)

Timeline:

June 2025

Evidence/Artifacts of Completion:

Perquimans County School Strategic Goal: Strategic

➤ Strategic Priority 1: Graduate every student to be a contributing citizen who is confident, competitive and prepared to reach his or her personal goals.

NCSTAR:

➤ E 2.04: The school consistently engages in strategies, policies, and procedures for partnering with local business, community organizations, and other agencies to meet the needs of the school.

Measurable Objective:

Staff Lead - Heather Dail

HGS will begin the process of applying to become a STEM School of Distinction (SSoD) and be recognized at the State Board of Education within the next two years.



Strategies to Achieve Objectives:

- Weekly STEM Class
- Monthly “Hour of STEM” task
- Community Partnerships with High School CTE and other community partners
- Grade Level STEM Field Trips
 - 3rd Grade- Jenette’s Pier & ECSU Planetarium
 - 4th Grade- Renewable Energy Amazon Wind Farm
 - 5th Grade- Design Thinking - Corn Maze
- One Book, One School Program
 - The Wild Robot
- Duke Energy Science Night
- Curriculum integration

Resources:

- Funding to accomplish the requirements in the SSoD rubric
- Full time STEM Position
- Access to the STEM East Network
- Local community partnerships
- STEM East Advisor

Timeline:

Sept 2026

Evidence/Artifacts of Completion:

SECTION 2: SCHOOL IMPROVEMENT TEAM APPROVAL

The School Improvement Team met on September 11th and October 9th to draft, review, and approved the School Improvement Plan. Please key the name of each member of the team below, print the document, and have each member sign beside their name. Submit the printed document to Central Services. (See Attachment)

SECTION 3: SCHOOL IMPROVEMENT PLAN APPROVAL

HERTFORD GRAMMAR SCHOOL voted to approved the School Improvement Plan with a vote of 10/11/2024.

Do you approve of the 2024 - 2025 school improvement plan written by the HGS School Improvement Team?

 [Copy chart](#)

28 responses

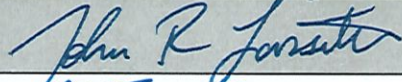

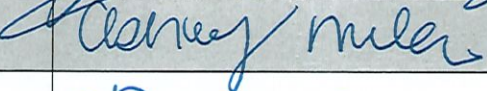

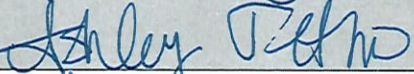


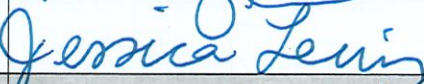



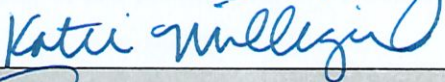



STATEMENTS OF ASSURANCE

- General** – The School Improvement Plan (SIP) for Hertford Grammar School is developed and approved in accordance with the provisions of G.S. 115C-105.27.
- Professional Development** – As prescribed by G.S. 115C-105.30 over 75% of the state staff development funding allotment (*when available*) has been distributed to our school. The school improvement team insures that these funds are used to implement the school improvement plan. All staff development activities in this school embrace the professional development vision adopted by the North Carolina State Board of Education in March 2003.

3. Classroom practice and school leadership in North Carolina will be improved through tailored, intensive professional development that includes follow-up, support, practice, feedback and evaluation. It is a collaborative effort that provides every student access to a competent, caring and highly-qualified teacher. All fiscal and human resources within the educational community support classroom instruction and interactions that prepare students to thrive and contribute to a complex, dynamic global and multicultural society. Activities result in implementation of classroom practices that lead to improved student achievement.
4. **Planning Time and Duty-Free Lunch** – In accordance with G.S. 115C-105.27(b)(6.) there is a plan in place to assure planning time during the regular student contact hours and duty-free lunch to the extent resources are available. Our school planning team has developed a lunch duty plan that has been shared and approved according to the School Improvement Plan approval process. In addition, a planning time schedule has been developed, shared and approved that details our progress in providing a minimum of five hours of planning time per week for every teacher.
5. **Safe Schools Plan** -- In accordance with G.S. 115C-105.47 our school has developed a safe school plan, which promotes a climate of respect and appropriate personal conduct for students and school personnel, and provides for safety, security and order. This plan is on file in the principal's office.
6. **Healthy Active Children (K-8 schools)** – The components of State Board of Education policy HSP-S-000 Healthy Active Children (HAC) have been considered in the school plan and are embedded in the school schedule. The school is committed to providing regular physical activity for students both with a physical education specialist and during recess. In accordance with HSP-S-000 recess will not be taken away as a punishment.

Approval Signatures

School Improvement Team Member (Print Name)	Title	Signature
1. Dr. John Lassiter	Principal	
2. Naomi Mallory	Assistant Principal	
3. Ashley Miller	School Counselor	
4. Rebecca Creech	Media Coordinator	
5. Ashley Jethro	3 rd Grade Math	
6. Hannah Blackley	3 rd Grade Reading	
7. Holly Daniels	4 th Grade Math	
8. Jessica Lewis	5 th Grade Science	
9. Robin Copeland	Art Teacher	
10. Rachel Casas	EC Teacher	
11. Nichole Hughes	Instructional Assistant	
12. Katie Milligan	Parent Rep	
13. Dianna Sweeney	Parent Rep	
14.		
15.		