

Perquimans County Board of Education
Regular Session - February 24, 2014

The Perquimans County Board of Education met in regular session on Monday, February 24, 2014, at 7:00 p.m. in the administrative offices of Perquimans County Schools in Hertford, North Carolina. Board members in attendance included Susan Cox, Ralph Hollowell, Steven Magaro, Wallace Nelson, and Arlene Yates. Walter Leigh was absent.

Vice Chair Susan Cox called the meeting to order. Steven Magaro led attendees in reciting the Pledge of Allegiance to the American Flag. Arlene Yates opened the meeting with a word of prayer.

Special Recognitions

Perquimans County High School teacher Sheila Twine and student Destiny Willey presented a student-created video honoring bus drivers for *Love the Bus Week*. Following the video presentation, Superintendent Dwayne Stallings recognized Employees of the Month for February 2014, Janice Butts and Denise Taylor. Janice Butts drives Bus 125 at Perquimans County High School and has had perfect attendance for the entire year. Denise Taylor drives Bus 126 at Perquimans County Middle School and has one of the cleanest buses in our fleet. Both drivers were commended by Transportation Director Jeffery Miller. On behalf of the Board of Education, Dr. Stallings presented Mrs. Butts and Mrs. Taylor with certificates and a monetary gift for the outstanding job they do each day for our school system.

Approval of Minutes

Upon motion by Wallace Nelson and seconded by Steven Magaro, the Board voted unanimously to approve the minutes of the January 27, 2014, regular session as presented.

Approval of Agenda

Upon motion by Arlene Yates and seconded by Ralph Hollowell, the Board voted unanimously to approve the agenda as presented.

Consent Agenda

Upon motion by Wallace Nelson and seconded by Ralph Hollowell, the Board voted unanimously to approve the Student Transfer Requests Report for February 24, 2014, as presented.

Upon motion by Wallace Nelson and seconded by Arlene Yates, the Board voted unanimously to approve the Personnel Summary Report for February 24, 2014, as presented.

Public Hearing / Requests from the Public

None

Old Business

Upon motion by Steven Magaro and seconded by Arlene Yates, the Board voted unanimously to approve the following policy updates as presented:

1. 1310/4002 Parental Involvement
2. 1740/4010 Student and Parent Grievance Procedure
3. 1750/7220 Grievance Procedure for Employees
4. 3200 Selection of Instructional Materials
5. 3410 Testing and Assessment Program
6. 3420 Student Promotion and Accountability
7. 3460 Graduation Requirements
8. 4135 Tuition for Discretionary Admissions
9. 5210 Distribution and Display of Non-School Material
10. 6140 Student Wellness
11. 6430 State Purchasing Requirements for Equipment, Materials and Supplies
12. 7100 Recruitment and Selection of Personnel
13. 7130 Licensure
14. 7240 Drug-Free and Alcohol-Free Workplace
15. 7520 Family and Medical Leave
16. 7810 Evaluation of Licensed Employees
17. 3000 Goals and Objectives of the Educational Program
18. 3120 Lesson Planning
19. 3510 Religious-Based Exemptions from School Programs
20. 7430 Substitute Teachers
21. 9200 Care and Maintenance of Facilities

New Business

Upon motion by Arlene Yates and seconded by Steven Magaro, the Board voted unanimously to approve the following budget amendments as presented:

1. State Public School Fund - Budget Amendment #5
2. Local Current Expenses Fund - Budget Amendment #2
3. Federal Grants Fund - Budget Amendment #6
4. Capital Outlay Fund - Budget Amendment #6
5. Other Specific Revenue Fund - Budget Amendment #5

Superintendent Stallings and Finance Officer Candy Tilley presented the Monthly Financial Report for January 2014. When asked about the percentages spent being low or high, Mrs. Tilley stated directors receive financial information monthly and meetings are held with them as well. Mr. Magaro asked if the areas noted by the auditors are being tracked. Mrs. Tilley noted that bookkeepers have received some training and are doing a good job holding the staff accountable.

Upon motion by Wallace Nelson and seconded by Ralph Hollowell, the Board voted unanimously to enter into a Master Installment Purchase Agreement with Mercedes-Benz Financial Services USA LLC for the purpose of purchasing, via a financing contract, a 2015 Thomas C2 School Bus (activity bus) in the amount of \$104,171.05.

Dr. Stallings explained the proposed changes to the 2013-2014 school calendar that occurred as a result of the recent inclement weather. He also noted that next year, each school will have at least six hours of instructional time each day. Upon motion by Arlene Yates and seconded by Wallace Nelson, the Board voted unanimously to approve the changes to the 2013-2014 school calendar as presented.

The Board conducted a first reading of the proposed school calendar for 2014-2015. Action will be taken at the March meeting.

Superintendent's Report

Dr. Stallings shared a copy of the perfect attendance list for bus drivers and monitors, noting that there were nineteen employees with perfect attendance for the month of January, and seven who have maintained perfect attendance to date.

Dr. Stallings mentioned that the proposed date for a joint meeting with the County Commissioners is Monday, April 28, 2014 at 5:00 p.m. at the Central Office.

Board Chair's Comments

Ms. Cox thanked board members for attending the school tours and the afternoon and evening meetings. A lot was accomplished and important decisions were made.

Announcements

Regular Board of Education Meeting - Monday, March 24, 2014, at 7:00 p.m., Board of Education Building

There being no further business, the meeting was adjourned at 7:40 p.m.

Walter L. Leigh, Board Chairman

Dwayne K. Stallings, Superintendent

Perquimans County Board of Education
Special Session - February 24, 2014

Following a tour of Perquimans Central School and Hertford Grammar School, the Perquimans County Board of Education met in special session on Monday, February 24, 2014 at 12:00 noon in the administrative offices of Perquimans County Schools in Hertford, North Carolina. Board members in attendance included Walter Leigh, Susan Cox, Ralph Hollowell, Steven Magaro, and Arlene Yates. Wallace Nelson was absent.

Board Chair Walter Leigh called the meeting to order. Steven Magaro opened the meeting with a word of prayer.

Upon motion by Susan Cox and seconded by Arlene Yates, the Board voted unanimously to approve the agenda for the meeting as presented.

Old Business

None

Closed Session

Upon motion by Arlene Yates and seconded by Steven Magaro, the Board voted unanimously to enter closed session pursuant to N.C.G.S. 143-318.11(a)(6) to conduct the Superintendent's mid-year evaluation; N.C.G.S. 143-318.11(a)(6) and N.C.G.S. 143-318.11(a)(3) to hear a personnel matter and to preserve the attorney-client privilege; and N.C.G.S. 143-318.11(a)(8) to consider the school safety components of the school improvement plans.

Upon motion by Susan Cox and seconded by Ralph Hollowell, the Board voted unanimously at 3:30 p.m. to return to open session.

Upon motion by Steven Magaro and seconded by Arlene Yates, the Board voted unanimously to adopt the school safety components of the school improvement plans as presented.

Hertford Grammar School Principal-Elect Jason Griffin presented information on a request for the use of an alternative assessment to demonstrate third grade reading proficiency. Mr. Griffin proposed using the following plan as an alternative assessment for third grade students who meet any of these criteria:

1. Beginning of Grade (BOG) Third Grade Reading Assessment: A student must score at least 442 or higher as determined by the SBE (or at the score determined by the SBE).
2. Text Reading Comprehension (TRC) Reading 3D: A student will demonstrate proficiency with a score of Level P or higher. In addition, students will be progress monitored throughout the year with BOY, MOY, and EOY measures and more frequently as warranted by student performance.
3. STAR Reading Proficiency will be demonstrated with an "Instructional Reading Level" of 3.0 or higher.

Upon motion by Steven Magaro and seconded by Arlene Yates, the Board voted unanimously to approve the local alternative assessment proposal from Hertford Grammar School to fulfill the requirements under the Read to Achieve Law as presented. The Board determined that the requested alternative assessment is a valid and reliable standardized assessment of reading comprehension and demonstrates that a student is reading at or above the third grade level as required by the Read to Achieve Law.

Dr. Stallings presented the following proposed measurable factors to determine 25% of certified staff to receive four-year contracts, along with the \$500 bonus for four years. On February 4, 2014, these factors were reviewed and ranked by the SB402 / 25% Committee which was comprised of the Principal of the Year, the Teachers of the Year from each school, and a school board member.

1. An individual with a notice of discipline issue documented in his/her personnel file during the 2010-2013 school years will be disqualified.
2. An individual placed on a Growth Plan, monitored or directed, action plan/mandatory improvement plan, during the 2010-2013 school years will be disqualified.
3. An individual having a developing rating in any element within a standard on his/her evaluation will be disqualified.
4. An individual participating in extra-curricular activities beyond his/her expected duties all three years within the school or district will be given preference.
5. An individual in leadership roles all three years within the school or district will be given preference.
6. An individual with National Board Certification / advanced degrees will be given preference.
7. An individual with seniority (number of years of experience on pay scale) will be given preference.

Twenty-five percent of the 83 certified staff who are eligible would equate to 20.5 or 21 teachers who will be offered four-year contracts. Upon motion by Ralph Hollowell and seconded by Steven Magaro, the Board voted unanimously to approve the criteria for determination of 25% of certified staff for four-year contracts as presented.

Announcements

Board of Education Meeting - Regular Session, Monday, February 24, 2014 at 7:00 p.m., Board of Education Building

Upon motion by Steven Magaro and seconded by Susan Cox, the Board voted unanimously at 5:10 p.m. to adjourn the meeting.

Walter L. Leigh, Board Chair

Dwayne K. Stallings, Superintendent