

Perquimans County Board of Education
Regular Session – January 28, 2013

The Perquimans County Board of Education met in regular session on Monday, January 28, 2013 at 7:00 p.m. in the administrative offices of Perquimans County Schools. Board members in attendance included Arlene Yates, Walter Leigh, Susan Cox, Steven Magaro and Wallace Nelson. Ralph Hollowell was absent.

Board Chair Arlene Yates called the meeting to order. Susan Cox led attendees in reciting the Pledge of Allegiance to the American Flag. Steven Magaro opened the meeting with a word of prayer.

Special Recognitions

Mr. Clayton Griffin and students in the Perquimans County Mentoring Focus Group presented Board Chair Arlene Yates and Superintendent Dwayne Stallings with the Sponsor of the Year Award for Perquimans County Schools. The award was presented at the annual Christmas Banquet on December 18, 2012 in recognition of the commitment, strategic planning, vision, financial support and in-kind donations provided to the group by the school system. Students on hand to present the award were President Daqwan Armstrong, Vice-President Dasheka Spence, and members Shakayla Jordan and Ernest Privott.

Approval of Minutes

Upon motion by Walter Leigh and seconded by Susan Cox, the Board voted unanimously to approve the minutes of the December 17, 2012 regular meeting as presented.

Approval of Agenda

Upon motion by Wallace Nelson and seconded by Walter Leigh, the Board voted unanimously to approve the agenda and addendum to the Consent Agenda as presented.

Consent Agenda

Upon motion by Walter Leigh and seconded by Steven Magaro, the Board voted unanimously to approve the Superintendent's recommendations regarding student transfer requests as presented in the Student Transfer Request Report for January 28, 2013.

Upon motion by Susan Cox and seconded by Wallace Nelson, the Board voted unanimously to approve the Superintendent's recommendations regarding personnel items as presented in the Personnel Summary Report and addendum for January 28, 2013.

Public Hearing / Requests from the Public

None

Old Business

Upon motion by Wallace Nelson and seconded by Walter Leigh, the Board voted unanimously to approve revisions to Policy 3225 / 4312 / 7320 Technology Responsible Use and new policy, Policy 3226 / 4026 Internet Safety as presented. Prior to adoption of the policies, notice was given for a public meeting which was scheduled immediately before the regular board meeting to hear concerns regarding the proposed changes to the policies, with no one attending or voicing concerns. The Board entertained a first reading of these policies on November 26, 2012.

New Business

Donna Winborne of Douglas A. Hollowell, P.C., Certified Public Accountants, was on hand to present the 2011-2012 Financial Statements of the Perquimans County Board of Education. Mrs. Winborne noted that the statements received an unqualified opinion and that management letters were issued with the report. She thanked the finance staff for their professionalism and helpfulness in locating information and resolving issues.

Jonathan Nixon, Director of Maintenance, Construction and Custodial Services and District Safety Coordinator, presented the 2012-2013 second quarter utilities report. Of the \$696,000 budgeted for utilities for the 2012-2013 school year, \$282,352.51 or 40.57% of the budget has been paid to date. He noted that the electrical amount was reduced because funds have been moved.

Mr. Nixon also presented revisions to the Perquimans County Schools Strategic Energy Plan. The proposed revisions were first presented to the Strategic Energy Planning Committee on January 22, 2013 at which time Len Hoey and Renee Hutcheson of the State Energy Office also presented information about Performance Savings Contracts. Upon motion by Wallace Nelson and seconded by Susan Cox, the Board voted unanimously to adopt the revised Perquimans County Schools Strategic Energy Plan as presented.

Upon motion by Wallace Nelson and seconded by Steven Magaro, the Board voted unanimously to approve the following budget amendments as presented: State Public School Fund – Budget Amendment #5; Local Current Expense Fund – Budget Amendment #4; Capital Outlay Fund – Budget Amendment #3; and Other Specific Revenue Fund – Budget Amendment #4.

The Board conducted a first reading of the following policies. Action will be taken at the February meeting.

1310/4002	Parental Involvement
1320/3560	Title I Parent Involvement
1510/4200/7270	School Safety
2430	Dissemination and Preservation of Policies
3300	School Calendar and Time for Learning
3405	Students At-Risk of Academic Failure
3430	School Improvement Plan
3460	Graduation Requirements
4050	Children of Military Families
4150	School Assignment
4152	Unsafe School Choice Transfer
4153 (delete)	School Improvement Choice Transfer
4155	Assignment to Classes
4331	Assaults, Threats and Harassment
4335	Criminal Behavior
4700	Student Records
5000	Schools and the Community
5020	Visitors to the Schools
5120	Relationship with Law Enforcement
6220	Operation of Student Food Services
7120	Employee Health Certificate

Superintendent's Report

Dr. Stallings presented the list of bus drivers with perfect attendance for December 2012. He noted that there were eighteen bus drivers with perfect attendance for the month of December and eight with perfect attendance for the year to date.

Dr. Stallings presented information from NCSBA's Governmental Relations Department which asked each local board to form a plan to visit Raleigh two to three times during the upcoming long session to meet with their legislative delegation and key legislators. Board members will decide on dates at the next meeting.

The next two work sessions for the County Commissioners are scheduled on February 18th and March 18th. Dr. Stallings will contact Frank Heath about scheduling the joint work session on February 18th at 5:30 p.m.

Dr. Stallings informed the Board that he will begin mid-year evaluations for principals and directors this week. With that in mind, he asked the Board if they would like to schedule a mid-year evaluation for him. The Board decided to conduct the Superintendent's mid-year evaluation after the joint work session on February 18th.

Dr. Stallings reminded the Board about the Administrator Switch Day scheduled on Thursday, January 31, 2013. Principals and their instructional facilitators will visit the next school up where they will serve as "Principal and Instructional Facilitator for the Day."

Board Chair's Comments

Board Chair Yates stated she recently attended a workshop, "Understanding the Role of the School Board Chair" at the NCSBA Assembly Hall in Raleigh. While there, she received information about an upcoming special issues seminar, "Legislative and Public Policy Update," scheduled on March 4, 2013. She also distributed a copy of legislation pertaining to Perquimans County which outlined the make-up of the board, election of board members and when new board members take office. In addition, she shared a copy of House Bill 880 regarding the competitive bid process for Perquimans County Schools.

Announcements

- Tour of Schools – Perquimans County Middle School and Perquimans County High School, Monday, February 11, 2013 at 8:30 a.m.
- Regular Board of Education Meeting, Monday, February 25, 2013, at 7:00 p.m., Board of Education Building

Board Member Wallace Nelson shared that he attended his first State Board of Education meeting in January. (Mr. Nelson is serving as an advisor to the State Board as the winner of the NCSBA Raleigh Dingman Award.) He said some of the discussion at the meeting involved the impact of charter schools on public schools. He also mentioned that the State Board of Education uses *e-Board* for its meetings. He stated that the Board might want to consider having someone give a presentation on what *e-Board* has to offer.

There being no further business, the meeting was adjourned at 8:10 p.m.

Arlene Yates, Board Chairperson

Dwayne K. Stallings, Superintendent

Perquimans County Board of Education
Work Session – January 28, 2013

The Perquimans County Board of Education met for a work session on Monday, January 28, 2013 at 12:00 noon in the administrative offices of Perquimans County Schools. Board members in attendance included Arlene Yates, Walter Leigh, Susan Cox, Ralph Hollowell, Steven Magaro and Wallace Nelson.

Board Chair Arlene Yates called the meeting to order. Upon motion by Walter Leigh and seconded by Susan Cox, the Board voted unanimously to approve the agenda for the meeting.

Athletic Complex

Superintendent Stallings recognized Jay Overton of Albemarle & Associates and John Thomas of MBAJ Architecture in regards to revisions to the athletic complex design. After reviewing the redesigned plans presented by Mr. Overton and Mr. Thomas, the Board discussed additional revisions including eliminating the showers and increasing the locker room space. Mr. Thomas will make the requested changes and return the revised plans to the Superintendent for the Board's consideration.

School Calendar

Dr. Stallings shared the proposed school calendars for 2013-2014 (180 days, 182 days, 184 days, 185 days), and explained the current legislation regarding calendar law (185 days or 1,025 instructional hours). In connection to the calendar, Principals Melissa Fields and Linda White, along with Transportation staff member Julie Williams, presented information to the Board regarding the impact of shared buses at Perquimans Central School and Hertford Grammar School. The presentation explained how shared buses affect each school as far as the instructional day, safety concerns and discipline matters. After some discussion, it was the consensus of the Board to pursue the 182-day calendar for the 2013-2014 school year to ensure that students at each school receive the necessary number of instructional hours as required by law.

Dress Code

At the request of the Board, Dr. Stallings readdressed the topic of dress code and school uniforms. He distributed copies of survey responses from the principals that covered several questions about the district's current dress code policy and the pros and cons of implementing school uniforms. The Board heard and discussed the information, but did not take action to pursue school uniforms.

Safety Improvements / Completed and Future Projects

Dr. Stallings shared a copy of a recent article that appeared in *The Perquimans Weekly* regarding President Obama's gun plan and the possibility of providing more funding for police officers in schools. With this in mind, Dr. Stallings proposed using money from the fund balance to pay for an additional School Resource Officer for the remainder of the school year, seeking support from the County to fund this position in next year's budget. Assistant Superintendent James Bunch provided information on the current mental health grants awarded to the district and how the funding has been used to secure staff for the Perquimans County Behavioral Health Program. Also with regard to safety, Director of Maintenance Jonathan Nixon shared a list of safety needs that have been addressed district-wide and at each school, along with future safety requests for each school. He also shared a proposal for a "buzz-in" system where visitors would have to press a buzzer on the outside of the building and be identified by a staff member on an inside monitor before being allowed to enter the building.

1:1 Initiative

Director of Technology Victor Eure explained exactly what constitutes readiness for a 1:1 initiative. His presentation included the numbers of mobile computing devices for students in Perquimans County Schools and a discussion of implementing the initiative at certain grade levels, leasing versus purchase versus buy your own device.

Salary Study

Director of Human Resources Sandy Meads and Finance Officer Candy Tilley presented information on Perquimans County Schools Salary Study. The presentation included the history of classified supplements and what the current salary, projected annual salary and annual increase would look like for classified positions in the district. With a total cost of \$51,875.96, it was the consensus of the Board to move forward in presenting this proposal to the County Commissioners.

Budget Format

Finance Officer Candy Tilley presented information on the proposed revised budget format for the local current expense budget. The new format would be purpose driven rather than by line item and would be more in line with the district's auditing process. The Superintendent also shared an analysis of the fund balance for FY2012-2013. The Superintendent will have a discussion with the County Manager about the need for an additional SRO and the proposed revised budget format.

Performance Pay

Dr. Stallings briefly discussed the Legislature's proposal for pay for performance and how it correlates with student testing and teacher evaluations. He shared a copy of the Teacher Incentive Plan for Sunset and Snipes Elementary School for 2012-2013, as well as a letter to Rep. Bob Steinburg regarding the method and tools used to determine the effectiveness of educators and how they relate to pay for performance.

Upon motion by Steven Magaro and seconded by Walter Leigh, the Board voted unanimously to enter closed session pursuant to N.C.G.S. 143-318.11(a)(6) regarding personnel matters.

Upon motion by Susan Cox and seconded by Ralph Hollowell, the Board voted unanimously to return to open session. No action was taken by the Board after returning to open session.

There being no further business, the work session was adjourned at 6:55 p.m.

Arlene Yates, Board Chairperson

Dwayne K. Stallings, Superintendent